



FAMILY COUNCIL MEETING MINUTES

Location: Larch Correction Center Date: 6-18-2020 Time: 2:00 PM

Teleconference details: _____

Meeting Attendees

Department/facility co-chair: CPM Joe Denny Family co-chair: N/A

Facility/council secretary: Allison Mitchell Family secretary, if applicable: N/A

Members present: Stephanie Sanderson, Bill Copland, Joe Denny, and Nancy Simmons, Molly Hunter

Non-council member attendees: N/A

Agenda

Old business

Topic	Discussion/Key Points	Next Steps
Family Friendly	Father's Day card contest with photos to be sent home to families.	Simmons passed out cards and photo to units today
Kiosk	Kiosk Down	Joe Denny reported no date for the kiosk to be up and running

New business

Topic	Discussion/Key Points	Next Steps
Fundraiser	Fundraiser to be passed out on June 25 th 2020.	
Juneteenth	Will be held Saturday June 20 th , 2020	
API	Planning has started for the API event	Date and perimeters will be determined soon
I/I Population	LCC's population is still being reduced. The current projection for total population capacity is anticipated to be around 350 – that will ensure proper social distancing in the units.	1 dayroom in each of the living units are being converted to bed space. Expansions of other areas for I/Is to recreate/relax are being created (outside entries to living units, partial space in the gym reopening and other areas in Recreation building and living units. Plan is to have all I/Is currently housed in the Visiting Room and Extended Family Visitation returned to regular living units by month's end.

Visiting Resuming	When will visiting resume—what phase and is there a projected date?	CPM Denny—explained that a state-wide “phase plan” is being currently being drafted—unknown at this time what the Phases/timelines are and what each phase will entail (programs resuming, education, volunteer/sponsor access for groups and cultural events, visiting, EFVs, etc. Denny said any updates and clarifications from HQ about phases, timelines and resumption events/programs will be conveyed at the next LCC FC

Roundtable open discussion

Next meeting location: LCC Via phone Conference Date: 6/25/2020 Time: 2:00 PM

Comments: _____

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