Location: Larch Correction Center- COVID CALL  Date: 03-24-2022  Time: 3:00 PM

Teleconference details: TEAMS

**Meeting Attendees**

Department/facility co-chair: Superintendent JC Miller

Facility/council secretary: ___________ Family secretary, if applicable: ___________

Members present Services: CPPC Nancy Simmons, Family Services: CS4 Caroline Melhuish, Family members Shannon Pierce, Kaishanna Saunders, Denise Franklin

Non-council member attendees: OCO Rebecca Glosser

**Agenda**

<table>
<thead>
<tr>
<th>Topic</th>
<th>Discussion/Key Points</th>
<th>Next Steps</th>
</tr>
</thead>
<tbody>
<tr>
<td>COVID-19 FAQ</td>
<td>Frequently Asked Questions (FAQ)</td>
<td>Here is the link to the most updated information on DOC’s response and protocol on COVID-19. <a href="https://doc.wa.gov/corrections/covid-19/faq.htm#calls-faq">https://doc.wa.gov/corrections/covid-19/faq.htm#calls-faq</a></td>
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<tr>
<td>Covid Update</td>
<td>Outbreak Status</td>
<td>LCC is off Outbreak Status</td>
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<tr>
<td>Family Council Positions</td>
<td>LCC currently needs a State Family Council Representative, Family Co-Chair and Family Co-Secretary</td>
<td>Denise Franklin is interested in becoming the State Family Council Representative. Kaishanna Saunders is interested in the Family Secretary position. We have no one currently interested in the Family Co-Chair position. We will hold elections for the open positions at our LFC meeting on April 7.</td>
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<tr>
<td>Visiting</td>
<td>Visiting opens</td>
<td>Starts Friday, March 25!</td>
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<tr>
<td>Units</td>
<td>Questions about issues in the units</td>
<td>What is the ETA of new mattresses for I/I? Can they use two mattresses until they arrive? No, because there is not enough for all to have two mattresses. It was reported that the I/I cannot access the plug-ins to shave in the restrooms due to the outlets being covered. Supt. Miller explained that in the past some I/I was using them as ignition devices which is against the rules and a fire hazard. OCO Rebecca Glosser shared that I/I can go to the barber for a haircut for no charge if they can't use the outlets. This still doesn’t solve the issue for shaving. Supt. Miller will provide an answer about this issue at the April 7th LFC meeting.</td>
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DOC 03-513 (Rev. 10/9/19)  Page 1 of 2  DOC 530.155

Data classification category 1
LFC members inquired about making donations to the EFV units. There is a donation form to fill out and get approved PRIOR to bringing or shipping the items for donation. Supt. Miller is the approving authority in CPM Greene’s absence. Donation form is attached to this email.

New Bunkbeds were purchased for the EFV's. The yard has been expanded to accommodate the play set.

A personal finance workshop via webinar is available through TRAC (Trades Related Apprenticeship Coaching) This will be discussed when the CPM returns to LCC.

Next meeting location: Teams Date: 04-07-2022 Time: 3:00 PM

Comments: This is a regular LFC meeting and we will hold elections for LFC positions. Please send your agenda items in by noon on Monday, April 4th.

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 00-03, RCW 42.56, and RCW 40.14. Upon completion, the data classification category may change.

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