



FAMILY COUNCIL MEETING MINUTES

Date/Time/Location: September 15, 2017/ 1230-1400/JEPC

Teleconference Details: _____

MEETING ATTENDEES

Department Co-chair: Ann Williams

Family Co-Chair: Stephanie Meadows

Members: STEPHANIE MEADOWS, ANGELA HINTON, APRIL STOWE, DIANE DURALL, ROSIE BITTNER, CHRISTINE MATHISON, MICHELLE FOXX, KIM DAY, BERYL GORBMAN, LORETTA RAFAY, LARISSA STODAMIRE, JENNIFER AYLING, CAROL WELCH, FELIX D'ALLESANDRO, DARCY HEATHER JOHNSON, JOSEPHINE JOHNSON,

Participants: DSTUTHEIT, BILLY HEINSOHN, TERRY STEFFE, DIANE DURALL, MICHELLE FOXX, JACK WARNER, GEORGE TURCIN, LORETTA RAFAY, LARISSA STODAMIRE, KEN HELLMAN, INA MCNEESE, RAY ANKRUM, LISA ANDERSON, MARJORIE PETERSEN, CAROL WELCH, FELIX D'ALLESANDRO, KIM DAY, CARIE KENDIG, ANNIE WILLIAMS, ERIC JACKSON, LORI RAMSDELL-GILKEY, JOHN PADILLA, MARK MILLER, APRIL STOWE, MICHAEL HATHAWAY, RON INGRAM, RON BOWERS

Family/Council secretary: Angela Hinton

Facility secretary (LFCs only): Desiree Stutheit

Welcome

AGENDA

Old Business

Topic	Discussion/Key Points	Next Steps
Evergreen Vending	Terry Steffe -Machine replacements have started at MSU - WSR now has a cooler for cold storage of extra food to refill machines more easily -The plan is to upgrade and refresh all the machines on MCC grounds when possible. -New machines will look like "normal" candy machines, eliminating the sliding door compartments, making the machines more user friendly, and hopefully cutting down on machines malfunctioning and being out of order due to misuse. New style machines have been implemented and tested at LCC with great reviews and feedback so far. -Justin West is still the EV rep handling MCC account. -Bringing on new Operations Manager and that person should be in attendance at next LFC meeting. -A service tech is on site each Monday and Friday, as having this scheduled seems to be resulting in great response times for any necessary repairs or issues that need to be addressed.	-TRU is next for machine replacements. - WSR will be last due to difficulty of not being able to use the elevators to bring new machines in. -Will get cooler at TRU for storage of food to refill machines -The credit card machine in the TRU lob-by will most likely be replaced at the same time the other machines at put in.
ESRC	Lori Ramsdell-Gilkey End of sentence review committee - This committee sees serious offense individuals, mostly sex offenders and murder convictions, those who are serving sentences sometimes in excess of 30-40 years. -This process includes a victim impact board/meeting -Files are reviewed to determine parole eligibility -Omni record comments are not taken into consideration for this review purpose.	
Family Services Unit	Gheorghe Turcin and Carrie Kendig -Discussion about new policy -Over 2 years ago, LFC policy was created. Previously it was under Family Services policies. -Final changes to policy made on 9-16-17 with the final draft going to Superintendents	

	and Assoc. Superintendents. -It will go to the policy shop and then to Steve Sinclair for his approval and signature. - Presentation at September SFC for Public Disclosure Requests to be made. -Request legislation sent to Loretta for distribution. Please send feedback to Loretta -Carrie and Gheorghe attended the Back to School event at MCC-TRU and had great interaction with families. Unfortunately the same event at MCC-MSU was cancelled due to low interest.	
Medical	Billy Heinsohn -New provider and On-call provider on staff - Down 1 physicican currently -Sign ups to see medical are running about 1 week at WSR and longer at TRU -ROI are now in the sharepoint database, so that anyone in Health Services across DOC can access the documents. -Expiration dates for ROI should now be defaulted to the inmates ERD	-Looking at new sign up process to implement, where inmates would be able to sign up for specific appointment times, much like the general process of making a doctors appointment that the public uses. -Uploading all ROI into the electronic database as they come in

New Business

Topic	Discussion/Key Points	Next Steps
SFC	Loretta Rafay with SFC update -IIU along with LFC members has developed a work group focused on safety and security for the purpose of education and preventing and eliminating contraband introduction into the MCC facilities. - Superintendent meetings have been held to implement visiting changes -Dresscode work group was held with Belinda Stewart, LFC representatives, Superintendents and visiting staff. A revised dress code policy is still in draft and Belinda will finalize. New dress code policy will be more clear and easier for visitors and staff to interpret, and will also include a picture chart with ex-amples to further clarify.	-Future projects and goals include an informational pamphlet and messages to be displayed on the TV screens in the public access areas.
LFC Elections	Co-Chair: Stephanie Meadows Secretary: Angela Hinton SFC: Loretta Rafay Mail: Diane Durall Visiting: Loretta Rafay and Felix D'Allesandro Correctional Industries: Loretta Rafay and Diane Durall Health Services: Angela Hinton and Diane Durall	

Round Table Open Discussion

Next Meeting Date: November 17th, 2017

Location: SOU Superintendents

List of Acronyms: Conference Room

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