



FAMILY COUNCIL MEETING MINUTES

Date/Time/Location: 011-17-2017

Teleconference Details: _____

MEETING ATTENDEES

Department Co-chair: Ann Williams

Family Co-Chair: Stephanie Meadows

Members: STEPHANIE MEADOWS, ANGELA HINTON, APRIL STOWE, DIANE DURALL, ROSIE BITTNER, CHRISTINE MATHISON, MICHELLE FOXX, KIM DAY, BERYL GORBMAN, LORETTA RAFAY, LARISSA STODAMIRE, JENNIFER AYLING, CAROL WELCH, FELIX D'ALLESANDRO, DARCY HEATER JOHNSON, JOSEPHINE JOHNSON

Participants: JOSEPHINE JOHNSON, BILLY HEINSOHN, JOHN PADILLA, ANGELA HINTON, MICHELLE FOXX, CAROL WELCH, KEN HELLMAN, FELIX D'ALLESANDRO, RON BOWERS, RAY ANKRUM, DIANE DURALL, BRYON C COATES, STEPANIE MEADOWS, ANNIE WILLIAMS, LISA ANDERSON, LORETTA RAFAY, BRITTANY BIGGERSTAFF, LEE STEMLER, CHRISTINE MATHISON, MARJORIE PETERSEN, KAELA CHONG, JUSTIN WEST, TERRY STEFFE, MICHAEL HATHAWAY, PAULA CHANDLER, LYNDA HEISE, MIKE OBENLAND, JACK WARNER, PETE MAXSON, KRISTI WEBB, APRIL STOWE

Family/Council secretary: Angela Hinton

Facility secretary (LFCs only): Desiree Stutheit

Welcome

AGENDA

Old Business

Topic	Discussion/Key Points	Next Steps
Evergreen Vending	*Replacing vending machines *Vending machines are a one vend only-card not charged if product does not vend	WSR-January due to end of year inventory SOU-Machines are tripping the breakers-LT Hellman and maintenance are working together to look into that TRU-coffee machine does not work well
Laundry		Laundry is back to 3 days/week Obenland reported that any changes to operations that involve Medical, Food, Store and Laundry would be discussed with all Superintendants at MCC before anything is implemented.
Health Services	Signup system does work-they should be seen within a week 858 flu shots given out so far	
GTL	In process of getting approved for MCC	GTL does same function as JPay, and if approved for MCC, will have kiosks in the lobby for families to conduct business

New Business

Topic	Discussion/Key Points	Next Steps
Grievance process- Pete Maxson	*Pete explained to LFC what the process is *DOC ombudsmen will accept a grievance *Survey was sent out to tier reps-feedback: lack of confidence in process, not confidential-DOC has moved to sealed envelopes *2 biggest concerns of the population- 1) Fear of retaliation	Survey feedback- DOC does not allow C/O's access to the lock boxes DOC leadership is having conversations with all staff to address concerns of the population DOC is doing more training in the "safety

	and 2) No belief that anything is being done about their complaint	<p>musters"</p> <p>Attempting to increase the amount of face to face conversations</p> <p>Jack Warner wants to make sure the program is credible and transparent</p> <p>Pilot program at MCC to have 1-2 day workshop on how to file and understand the grievance process.</p> <p>Every complaint that is made, a copy is sent to the offender for his records.</p> <p>DOC encourages the population to use the process so they can look at areas of issues or areas of improvements.</p> <p>All grievances have a 6 year retention period.</p>
EFV updates	<p>Allowable items list is available online and this is non-negotiable. NO deli or take n bakes-statewide.</p> <p>One comb per family member instead of family unit</p> <p>Amount of food is up to the family members</p> <p>Please let staff know about food that you are taking in so staff are aware for better processing and staff allergies.</p> <p>Processing times are 1035 on grounds, go to speaker and 1045-1130 is processing time. If going to be late, please call Sgt Bowers at 360-794-2400 ask for Sgt Bowers or call his cell 425-273-7618 directly.</p>	<p>No call=visit cancelled</p> <p>DVD players to be replaced, 5 ordered</p> <p>Donations-must go through mail room</p> <p>Movie List- new list July 2017, movies that were removed will be re-added</p>
Food Services	<p>Linda Heise-working on the Governors Executive Order 1306</p> <p>Has food rep meetings monthly</p> <p>Wheat biscuits, tortillas and buns have been added</p> <p>fresh fruit daily</p> <p>Brown rice and Teriyaki Chicken have been added</p>	
CPPC	<p>Holiday event to TRU and MSU-December 9th-Turkey meal</p> <p>No projections for new year yet</p> <p>Meal plan revisions-romaine lettuce now</p> <p>Cultural events-Black History had BBQ Beef added and Pagan had pork added as enhancements to the menu</p> <p>Family Friendly events-meal options are now hamburger OR hot dog meal, spaghetti, Chicken OR turkey, Chef Salad, MCC is a pork free facility.</p> <p>Western Vans published their new schedule for services</p>	<p>**If signed up for events, they MUST get excused from work before they can be put on the call out</p>

Round Table Open Discussion

Next Meeting Date: January 13, 2018

Location: JEPC

List of Acronyms:

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 00-03, RCW 42.56, and RCW 40.14.