



## FAMILY COUNCIL MEETING MINUTES

Date/Time/Location: 03-16-2018 1230 SOU Superintendent's Conference Room

Teleconference Details: \_\_\_\_\_

**MEETING ATTENDEES**

Department Co-chair: Ann Williams

Family Co-Chair: Stephanie Meadows

Members: STEPHANIE MEADOWS, ANGELA HINTON, APRIL STOWE, DIANE DURALL, CHRISTINE MATHISON, KIM DAY,  
ROSIE BITTNER, BERYL GORBMAN, MICHELLE FOXX, LORETTA RAFAY, LARISSA STOUAMIRE, CAROL WELCH, FELIX D'ALLESANDRO,  
HEATHER JOHNSON, JOSEPHINE JOHNSON, JUDY BULLARD, DAVID BULLARD

Participants: DESIREE STUTHEIT, KRISTI WEBB, BETH ANDERSON, KARI STYLES,LYNDA HEISE, BILL FRANTZ, RON BOWERS, KEN HELLMAN,  
RAY ANKRUM, ANNIE WILLIAMS, GEORGE TURCIN, CAROL WELCH, MICHELLE, FOXX, JOSEPHINE JOHNSON, INA MCNEESE, JACK WARNER,  
DIANE DURALL, CHRISTINE MATHISON, STEPHANIE MEADOWS, ANGELA HINTON, ELKE JACKSON, FELIX D'ALLESANDRO, MELIDA FERRELL, MICHELE  
WOOD, ERIC JACKSON, WENDY WILHEM, LORETTA RAFAY, BYRON COATES, MICHAEL HATHAWAY, BRITTANY BIGGERSTAFF, PETE MAXSON, LEE  
STEMLER, TERRY STEFFE, NICOLAS PARAMO

Family/Council secretary: Angela Hinton

Facility secretary (LFCs only): Desiree Stutheit

### Welcome

**AGENDA**

#### Old Business

Topic	Discussion/Key Points	Next Steps
Statewide update- Loretta Rafay	Offender Paid Healthcare Policy-looking at the whole process. DOC does not allow contact lenses	
Update from Pete Maxson	MCC is starting a pilot program next week to help inmates navigate the grievance process. WSR starts 03/22 SOU starts 03/23. Flyer has been posted. DOC is taking a different shift towards educating the population about the process and in- crease understanding.	Workshops to be held to educate the population.
Advance Corrections- Kari Styles	This program went live 12/15/2017 and HQ is diligent in che- cking and reviewing assessments, and wants 100% compli- ance by June 2018. Accuracy check of the reviews is done by HQ.	
Washington One-Kari Styles and Beth Anderson	In process-training class is being done on behavior observations and are meant to assess positive, negative and neutral behavior. It is designed to help population target their programming and transition to re-entry	

#### New Business

Topic	Discussion/Key Points	Next Steps
Mailroom/JPay-Mike Hathaway	Paper mail has gone up, books coming in has gone up, same amount of staff to handle the increase as well as JPay mes- sages.	JPay messages have a 3 day hold typi- cally and Courts mandated that paper mail takes precedence over paper mail. WSR-Michelle Wood will look @ holding mail policy
Anne Williams	Anne is taking another job away from DOC and this is her last meeting	No word on who will be taking over for Anne as DOC facilitator

EV-Terry Steffe	Working on a complete update of all machines in all facilities. Ice cream machines to be filled more often per LT Hellman request. New card limit of \$99. Slips are needed for refunds.	EV will look into the beverage and snack machines at TRU. Asked that families allow 2 weeks for refunds.
03/19/2018 NEW	Any inmate that fails to provide a UA, has a dirty UA, dilutes a UA, will have mandated sanctions for offenses.	

**Round Table Open Discussion**

Next Meeting Date: May 12, 2018

Location: JEPC

- List of Acronyms: DOC/Department of Corrections
- WSR/WA State Reformatory
- SOU/Special Offender Unit
- HQ/Head Quarters
- EV/Evergreen Vending
- LT/Lieutenant
- TRU/Twin Rivers Unit
- UA/ Urinalysis

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