



FAMILY COUNCIL MEETING MINUTES

Location: MCCCW Date: 3/27/2020 Time: 1530

Teleconference details: conference call dial-in only

Meeting Attendees

Department/facility co-chair: Supt. Tabb Family co-chair: _____

Facility/council secretary: Chrislee McConnaughey Family secretary, if applicable: _____

Members present: Supt; Tabb; Chrislee McConnaughey; Paige Perkinson; Jeromy Barclay; Mel Simle; Beth Moos, Mike Eby

Non-council member attendees: _____

Agenda

Old business

Topic	Discussion/Key Points	Next Steps

New business

Topic	Discussion/Key Points	Next Steps
see attached		

Roundtable open discussion

Next meeting location: _____ Date: _____ Time: _____

Comments: _____

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 00-03, RCW 42.56, and RCW 40.14. Upon completion, the data classification category may change.

Distribution: **ORIGINAL** - Family council co-chairs

MISSION CREEK CORRECTIONS CENTER FOR WOMEN
FAMILY COUNCIL CONFERENCE CALL – FRIDAY, MARCH 27, 2020

Topic	Discussion/Key Points	Next Steps
Roving Bingo	Morale booster on Fridays. Conducted by unit tier, keeping social distancing, as playing.	Continue on Fridays 0900-1530.
Medical Update	Medical are on site. One unit was screened with one individual transported to WCCW and roommates quarantined. No positive virus tests from MCCCW.	Testing done at WCCW with anyone testing positive staying at WCCW. Roommates would be quarantined for those showing no symptoms.
Town Hall	CPM Barron and Medical staff have conducted Town Hall Meetings in units. They are addressing concerns, universal precautions and addressing rumors.	Additional Town Halls will be schedules, as needed.
Cleaning	EPA Approved Cleaning/Sanitizing Memo came out on Friday, March 30 at 1543 during our conference call.	Superintendent will address with staff on Monday and adjust accordingly.
Universal Precautions'	Best defense for virus is unit cleaning and washing hands with soap and water. No sanitizer in units. Staff are allowed a small 2oz. bottle of sanitizer for personal use, only.	Continued reinforcement of universal precautions throughout facility. Regular multiple cleaning of units.
Social Distancing	Monitoring social distancing throughout facility.	Continuing to reinforce social distancing in facility. No more than 10 to a gathering within facility.
Hot Water	Not aware of any hot water issues at MCCCW.	UPDATE: Hot water in Laundry is not working. Have implemented a program that meets Dept. of Health standards for washing.
J-Pay	J-Pay is going dark/dropping calls in the middle of a call. No refunds being issued	Superintendent is not aware. Will check.
Broken Phones	Limited number of phones available for use.	Emergency work order has been submitted. During sanitizing germicide was sprayed directly on the receiver which damaged the phone.
Mental Health	Mental Health staff are here and available to individuals.	Working with unit staff to ensure de-escalation, reminding to continually going over processes and procedures so population becomes familiar with new practices rather than infractions.
Chain	Individuals are quarantined for 14 days upon arrival at WCCW, are screened prior to leaving WCCW for MCCCW and screened again upon arrival at MCCCW.	This process will continue.

POPULATION ON FRIDAY, MARCH 27, 2020 -- 321 MAXIMUM CAPACITY, CURRENTLY AT 269.