



# FAMILY COUNCIL MEETING MINUTES

Location: MCCCW Date: 5/11/2020 Time: 1:00pm

Teleconference details: COVID-19 Update

<b>Meeting Attendees</b>
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Department/facility co-chair: Superintendent Dennis Tabb Family co-chair: \_\_\_\_\_

Facility/council secretary: CPPC Chrislee McConnaughey Family secretary, if applicable: \_\_\_\_\_

Members present: Beth Barron, CPM; Michael Eby-Family Services Unit; Janet Floyd; Beth Mos; Mel Simle

Non-council member attendees: none

<b>Agenda</b>
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**Old business**

Topic	Discussion/Key Points	Next Steps
Update	No positive cases of virus, no one in quarantine, as of today.	Continue to monitor facility.
Hot Water/Boiler	We continue to work with outside vendors to rectify the laundry boiler problems, Cole Industries, and Boiler Masters.	Vendor will be here on Wednesday to make recommended repairs.
Tone of Facility	Tone of facility is good.	Continue to monitor facility

**New business**

Topic	Discussion/Key Points	Next Steps
Ice Cream Event	Ice Cream was distributed to population on Friday. Very well received.	No additional steps required.
Family Services Unit	If you have any family questions or concerns, please email Mike Eby, Family Services Unit at michael.eby@doc.wa.gov	No additional step required.

**Roundtable open discussion**

Topic	Question	Answer
Phone	Were you aware the phones were not working properly on Mother's Day? During conversation it sounded like they were under water.	We were not aware and will check into it and ensure a work order is submitted.
Total Population	What is the total number of those housed at MCCCW?	We are currently at 218 individuals housed at MCCCW.
Visit Status	Any movement on when Visit is resume?	This is a Headquarters decision. There has been no discussion at that level as to when Visit will reopen
JPay	Any update on the status of JPay?	HQ has contacted the vendor regarding this statewide issue of JPay not working.

Next meeting location: MCCCW Teleconference Date: 5/18/2020 Time: 1:00pm

Comments: Next session will be held over Business Skype. Invite to follow.

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