



FAMILY COUNCIL MEETING MINUTES

Location: Virtual Meeting Date: 8/18/2020 Time: 1300

Teleconference details: using Skype

Meeting Attendees

Department/facility co-chair: Dennis Tabb-Supt Family co-chair: _____

Facility/council secretary: Chrislee McConnaughey-CPPC Family secretary, if applicable: _____

Members present: Michael Eby-FSU; Paula Bond & Janet Floyd, LFC members; Angee Schrader-OCO

Non-council member attendees: none

Agenda

Old business

Topic	Discussion/Key Points	Next Steps
Previous LFC Minutes	Located on doc.wa.gov/family&support/local family council	

New business

Topic	Discussion/Key Points	Next Steps
LFC Meeting Dates	Virtual Meetings using Skype October 20, 2020 @ 1300 December 15, 2020 @ 1300	Additional dates will be posted as direction on pandemic status is received.
Statewide FC overview	Topic discussed JPay, Policy	LFC member Paula Bond attends meetings.
Visitation	No date to resume. Social distancing will be part of new visitation process, mirroring county requirements.	Paula Bond has recommended Visitation be resumed at the SFC level.
OMBUDS report of MCC Suicide	LFC member concerned about mental health of population	Population is doing well under the circumstance.
Mental Health of MCCCW individuals	Not just MH staff observing population. With population down, all staff are able to observe baseline behavior. There are 2 counselors, 1 CUS and 1 officer on staff most days.	All staff refer our individuals to mental health, as needed.
Family Friendly Event	Backpacks for Children of Incarcerated Parents Event is in the month of August. Selection/note of inspiration Event on Wed, Aug 26 1730-1930 with social distancing. Backpack Pickup Event – Sat, Aug 29 1300-1400. Only six families picking up backpacks. 12 individuals are sending backpacks to their loved ones.	

Parent Teacher Conferences	Handled by Family Services. Had a good process in place before pandemic.	Currently on hold. Needing additional guidance from schools. Hoping to move forward with conferences soon. LFC member, Paula Bond offered to make calls when needed to reach correct contact for conferences.
Holidays during pandemic	CPPC's are currently working on ideas for holidays during pandemic	LFC Member Paula Bond offering to help with ideas for crafts, holidays, donations.
Education	2 programs running with social distancing in Education	
Crafts	LFC member, Paula Bond would like to work with CPPC to come up with some craft options for population and coordinate donations for this crafts.	
Community Service Projects	LFC Member Paula Bond would like to see how individuals at MCCCW could donate back to the community.	Superintendent suggested creating a proposal for his review.
Family Outreach	Who would reach out to families regarding becoming part of the LFC?	Suggested to kiosk population to ask interested families to join. Contact CPPC- Chrislee McConnaughey, to attend.
Mail Room	When items are rejected from by mailroom staff, what happens to it?	A rejection letter is sent to individual which has a question on how to proceed with rejected item.
GIPA??????? What does this stand for?????	Will only be at WCCW.	
Offender Handbook	Most current copy of handbook is on MCCCW web page.	
HVAC System	Newest system in Education is running well. When a unit experiences HVAC issues a maintenance request is submitted by staff. How often are filters cleaned/replaced?	Tabled to get answer from Maintenance.
Water	Water is at good levels	This is an annual issue for a short period during summer testing.
Boiler/Laundry Hot Water	New boiler is working well and hot water is good.	

Roundtable open discussion

Next meeting location: Virtual Meeting using Skype Date: Tues, Oct 20, 2020 Time: 1:00PM

Comments: _____

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