



FAMILY COUNCIL MEETING AGENDA

Date/Time/Location: Saturday, September 14, 2019 9:00 am
Washington Correction Center (WCC)

Teleconference N/A
Details: _____

MEETING ATTENDEES

Department Dean Mason-Associate Superintendent Programs/Designee
Co-chair: _____

Family
Co-Chair: Jodi Kennedy
SFC
Representative _____

Members: _____

DEAN MASON, ASSOCIATE SUPERINTENDENT- PROGRAMS dean.mason@doc.wa.gov

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MICHAEL MORRIS, SERGEANT- VISIT ROOM michael.morris@doc.wa.gov

KELLY VADERS, EVERGREEN VENDING REPRESENTATIVE kvaders@evergreenvending.com

PATTI TILFORD, FAMILY REPRESENTATIVE ladytaz123@comcast.net

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PORTIA LINEAR, COUNCIL MEMBER portiahinton@yahoo.com

Participants: _____
 DANIEL WHITE – SUPERINTENDENT daniel.white@doc.wa.gov

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KARIN ARNOLD- CORRECTIONAL PROGRAM MANAGER- RECEPTION CENTER Karin.arnold@doc.wa.gov

JUSTIN SCHLAGEL- CORRECTIONAL PROGRAM MANAGER- PROGRAMS justin.schlagel@doc.wa.gov

CHRISTY KUNA, OMBUDS REPRESENTATIVE- Christy.Kuna@gov.wa.gov

Family/Council secretary: _____

Facility secretary (LFCs only): Jenn Bullard, Administrative Assistant III

Welcome

AGENDA

Old Business

Topic	Discussion/Key Points	Next Steps
LFC/SFC Trifold	Provided by Jodi Kennedy for discussion	Was passed around at last meeting, will discuss at this meeting.
Cribs/Smoke detectors	Cribs have been ordered and work order submitted for smoke detectors	Smoke detectors were replaced 2 months ago per Maintenance. Is other work needed?
New Visiting Guidelines	For discussion: suggested by Jodi Kennedy	Rules on the table, not the same as policy. Sgt. Morris getting updated.
Voting for new reps	For discussion: suggested by Jodi Kennedy	Will vote at September's Meeting-ballots available for voting.
TV in Visiting	Working on getting announcements to play on the TV during visiting hours	No update at this time.
2 person tables	Working with CI to get them replaced	
EFV	In regards to EFV's: We propose an extra 24 hour slot because of the rising number of applicants arriving. Also, it would not infringe on the original 45 hour slots. We propose a Friday, Saturday, Sunday 45 hour, Sunday-Monday at 24 hour, M/T/W 45 hour slot. The visiting staff is still bringing all participants out on Friday, Sunday, and Monday Custody is still bringing back the last group on Wednesday instead of Tuesday. This also leaves the rest of Wednesday, All day Thursday and Friday AM for cleaning.	No update at this time.
Bathroom	We are to use the bathroom at the top of the hour for the first 15 min. I was in line before the clock turned 1:15 and the guard told me to sit down and wait until the next hour to use the bathroom. We should be able to still use the bathroom if we were in line before the 15 minutes is up.	Sgt. Morris was addressing with staff. What is the update?
Pudding	Please ask the vending machine staff to load the pudding cups in a way to where they do not snag on the each other. This will allow them to fall freely when purchased.	No update at this time from EV
Milk	The chocolate milk contained mucous. The	No update at this time from EV

	expiration date was 5-26-19 but the product was not edible.	
Meals	We would like to see more toddler friendly meals in the vending machines, like TV dinners, Mac and Cheese, Chicken Alfredo and Ravioli. Also would like to request cheese sticks	No update at this time from EV

New Business

Topic	Discussion/Key Points	Next Steps
New Members	Please welcome Dora Williams and Portia Linear	
1. Summer BBQ	Make the family summer BBQ for main population. This way population as a whole can enjoy their family BBQ event.	Family Friendly events are now only for TC units
2. Phones	Can we please add the phone issues to the agenda along with Jpay refunds for games that wont download properly? I know the phone issue isnt getting better and there are many that have purchased games but they wont download properly to their devices for them to use.	

Round Table Open Discussion:

Next Meeting November 9, 2019
Date: _____

Location: WCC Professional Learning and Performance Center #1 (Assembly Room)

List of Acronyms:

EFV: Extended Family Visit

IE: In other words

M/T/W: Monday, Tuesday, Wednesday

DOC: Department of Corrections

TV: Television

EV: Evergreen Vending

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