



FAMILY COUNCIL MEETING MINUTES

Date/Time/Location: January 12, 2019/0900-1000/PLPC #1

Teleconference Details: N/A

MEETING ATTENDEES

Department Co-chair: Dean Mason- Associate Superintendent Programs

Family Co-Chair: Patti Tilford- Family Representative

Members:

MICHAEL MORRIS, SERGEANT- VISIT ROOM michael.morris@doc.wa.gov

WILLIAM SWAIN, CORRECTIONAL PROGRAM MANAGER william.swain@doc.wa.gov

KARIN ARNOLD, CORRECTIONAL PROGRAM MANAGER Karin.arnold@doc.wa.gov

PATTI TILFORD, FAMILY REPRESENTATIVE ladytaz123@comcast.net

JODI KENNEDY, COUNCIL MEMBER jkkennedy@aol.com

JENNIFER TILFORD, COUNCIL MEMBER fuzzymodomac@gmail.com

KAISHANNA GRACE, COUNCIL MEMBER kaishagrace@gmail.com

JASMINE CALDWELL, COUNCIL MEMBER jasminenbernardez@gmail.com

Participants:

DANIEL WHITE, SUPERINTENDENT daniel.white@doc.wa.gov

JENNIFER RUSSELL, GUEST 380823 RUSSELL, JOHN (MOTHER)

Family/Council secretary: Patti Tilford

Facility Secretary (LFCs only): Jenn Bullard, Administrative Assistant III

Welcome

AGENDA

Old Business

Topic	Discussion/Key Points	Next Steps
Open wrappers	We understand the importance of not having open wrappers but my suggestion would be to follow the same guidelines as CBCC and allow wrappers at the table until package is open due to the main entrees not being available by dinner time. Food is purchased and left on the table while open. This is not very health friendly or sanitary.	<ul style="list-style-type: none"> * Can CI provide plastic/paper plates? Will look into this. * EV will be looking for a cheaper option. * Procedure is to take to table sealed open and put on a plate then get rid of wrapper
2 person tables	Requested by LFC council members for discussion	Done
Outside Events	Requested by LFC council members for discussion	Request is in, no updates at this time.
Cup of Noodles	Rotate Flavors	Need to follow up with Evergreen Vending

New Business

Topic	Discussion/Key Points	Next Steps
LFC Officer Vote	Each LFC council family member will vote for a LFC officer	Votes are in: LFC Officer is Jodi Kennedy- Congratulations!
Welcome New Member	Please welcome Jasmine Caldwell	Welcome! Had LFC council introductions
1. Noise	Children are always screaming in the play room, very annoying when trying to visit with our loved one. Hurts hearing aids and can't visit due to noise.	Will try to place those with hearing aids further away from play area
2. Coat Rack	There is a coat rack in the visiting room which is great, however, due to the cold winter months coming up it would be very beneficial to place a coat rack in the visitor's lobby (since hooded coats/jackets are not allowed in the visitor's room) Thank you !!!	Hooded jackets are allowed into the visit room and can be hung right in entry of visit room.
3. Purell	Install Purell Sanitizer near microwave as well as existing location near bathroom,	Has been done and addressed.
4. EFV Cable	When will cable be working again in the EFV units? It has been many months now	Superintendent White will be working on this.
5. Book of Hoyle	Can we get a couple of Book of Hoyle Game (card) rule books in the visit room game area to reference and learn new games?	Will order a couple from Amazon
6. Food	Is EV able to put the yogurt salted pretzels back in the machine instead of all the candy they replaced it with?	Will check with Evergreen Vending

Round Table Open Discussion:

- **Feminine Products- To small, need larger options**
Will order bigger sizes.
- **Events: When there is an event and we are kicked out of the visit room, why can't we come back at 1600 for the night visit?**
Will look at it for next event, will try it out.
- **Heard SBU is leaving and SCCC offenders are coming here, how will this effect EFV? Will there be additional EFV Trailers?**
No extra trailers will be provided
- **Can you screen offenders before accepting them?**
Not Necessary

Next Meeting Date: March 12, 2019

Location: **WCC PLPC #1**

List of Acronyms:

LFC: Local Family Council
SCCC: Stafford Creek Corrections Center
SBU: Skill Builders Unit
WCC: Washington Corrections Center
EFV: Extended Family Visit
CBCC: Clallam Bay Corrections Center

Distribution: **ORIGINAL** – Family Council Co-Chairs
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