



FAMILY COUNCIL MEETING MINUTES

Date/Time/Location: March 9, 2019/0900-1000/PLPC #1

Teleconference Details: N/A

MEETING ATTENDEES

Department Co-chair: Dean Mason- Associate Superintendent Programs

Family Co-Chair: Jodi Kennedy- Family Representative

Members:

DEAN MASON, ASSOCIATE SUPERINTENDENT- PROGRAMS dean.mason@doc.wa.gov

MICHAEL MORRIS, SERGEANT- VISIT ROOM michael.morris@doc.wa.gov

PATTI TILFORD, FAMILY REPRESENTATIVE ladytaz123@comcast.net

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KAISHANNA GRACE, COUNCIL MEMBER kaishagrace@gmail.com

JASMINE CALDWELL, COUNCIL MEMBER jasminenbernandez@gmail.com

CANDACE KRUEGER, COUNCIL MEMBER candacej33@gmail.com

BETHANY DUSCHENE, COUNCIL MEMBER benjaminandbethany@gmail.com

Participants:

DANIEL WHITE, SUPERINTENDENT daniel.white@doc.wa.gov

WILLIAM SWAIN, CORRECTIONAL PROGRAM MANAGER william.swain@doc.wa.gov

CHRISTY KUNA, OMBUDS REPRESENTATIVE- Christy.Kuna@gov.wa.gov

Family/Council secretary: Jodi Kennedy

Facility Secretary (LFCs only): Jenn Bullard, Administrative Assistant III

Welcome

AGENDA

Old Business

Topic	Discussion/Key Points	Next Steps
Open wrappers	We understand the importance of not having open wrappers but my suggestion would be to follow the same guidelines as CBCC and allow wrappers at the table until package is open due to the main entrees not being available by dinner time. Food is purchased and left on the table while open. This is not very health friendly or sanitary.	*Food does not have to be opened until consumed. Can CI provide plastic/paper plates? <ul style="list-style-type: none"> The plates are ordered through the warehouse, not CI. We will continue providing the regular-sized paper plates until a different solution can be found.
Cup of Noodles	Rotate flavors of cup-o-noodles.	Flavors will be rotated, will contact EV for confirmation.
LFC Officer Vote	Each LFC council family member will vote for a LFC officer	Votes are in: LFC Officer is Jodi Kennedy- Congratulations!

EFV Cable	When will cable be working again in the EFV units? It has been many months now	Should be completed by the end of March. Will request feedback at next meeting regarding quality of new cable feed/service.
Feminine Products	Will order bigger sizes	Have been ordered. The group agreed this issue is solved.
Book of Hoyle	Rule books currently on order.	Have been ordered. Will order 4 different books for visiting and EFV units.
Food	Is EV able to put the yogurt salted pretzels back in the machine instead of all the candy they replaced it with?	EV will be bringing back the pretzels. Will contact for update.
EFV units	Can we have a volunteer cleaning crew for EFV's	We can again do this by EFV participants supervised by Visiting or other staff. It would have to occur on a Wednesday or a Thursday to ensure the units are empty. I would suggest it to be a 6 man crew It would also have to be scheduled on the call out to cover shift security needs. Sgt. Morris is waiting for better weather.
Visiting after Events	Visit Room Staff turning away visitors after events	We do not kick out visitors after Family Friendly event or Seasonal events except for overcrowding. As people are assigned seating instead of the room being rearranged we allow people to remain during and after count, with the exception of overcrowding. If R-Unit offenders are involved they are first to go during these events. I found that DOC 560.200 applies to the situation as it covers Cultural/Diversity and Religious events. These events are restricted to a specific group. They are open seating, requiring the room to be arranged for banquet seating for that specific group. This requires a reset-up of the room for the next group of visitors coming in after count. This cannot be done with a room full of people. Also due to these events being restricted to specific offenders, people who were not able to visit during this timeframe will want to come and visit after count. Due to the population of the TC being smaller than most Main institutions we currently are very liberal in how we allow offenders to participate in these particular events <ul style="list-style-type: none"> • Events calendar posted on website • Discussion about compliance with policy regarding attendance at events. We will be enforcing the one religious/one cultural event attendance per year rule going forward.
Release Clothing Donations	Just a friendly reminder that we are accepting donations for clothing that can be brought in when you are here for your visits. The donation bin is located at the front of the facility.	Posters are up in the Visit room

New Business

Topic	Discussion/Key Points	Next Steps
Please welcome new LFC members	Please welcome new members: Jennifer Russell, Terri Williams-Walker, Rebekah Casaway, Bethany Duschene and Candace Krueger.	Welcome! (Need application filled out by Jennifer Russell) Still need application filled out.
LFC Guest	Please welcome OMBUDS rep Christy Kuna	Discussion of OMBUDS program and how it can assist both incarcerated individuals and their families.
LFC Tour	Tour around WCC	How was the tour? Great Tour! The group would like the next tour to be on a non-visit day. Will also do the meeting on that day as well. Next tour will be in September.
LFC Family Secretary Vote	Will vote for a LFC family Secretary as stated in DOC 530.155 policy	Vote tabled until update on policy
SFC Family representative vote	Will vote for a SFC family representative as stated in policy DOC 530.155	Vote tabled until update on policy
Time	There should be a longer period to embrace your loved one. 4-5 seconds isn't long enough to hug and kiss your loved one	Sgt. Morris will discuss with staff. There may be some new policy guidelines coming. Visit room staff will use discretion.
Drinks	In both vending machines, there are more sodas than there are juices. EV should put more juices and sport drinks in the machines.	Will discuss with EV.
Pictures	I would like to suggest that inmates from R4, R5, and R6 be able to have something to put on other than orange and gray jumpsuits for "pictures only"	It was discussed and it will not be approved per management.
LFC	Would it be possible to have the Family Council Meetings in the visit room and have unit representatives attend?	It was discussed and the current location will not be changed at this time per management.
Coffee Machine	I was getting some coffee and realized that the coffee vending machine is not very clean. I'm suggesting maybe cleaning it regularly. I wiped it the best I could, because I wanted a cup of coffee.	Will be addressing with EV to address this issue. Machine is dirty and doesn't work correctly. Machine marked out of order pending their follow-up.

Round Table Open Discussion:

Next Meeting Date: May 11, 2019

Location: **WCC PLPC #1**

List of Acronyms:

CI: Correctional Industries

EV: Evergreen Vending

LFC: Local Family Council

EFV: Extended Family Visit

WCC: Washington Corrections Center

SFC: Statewide Family Council

DOC: Department of Corrections

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