



FAMILY COUNCIL MEETING MINUTES

Date/Time/Location: September 14, 2019/0900-1000/PLPC #1

Teleconference Details: N/A

MEETING ATTENDEES

Department Co-chair: Dean Mason- Associate Superintendent Programs

Family Co-Chair: Maylani Sheridan

Attended Members:

JUSTIN SCHLAGEL, CORRECTIONAL PROGRAM MANAGER, justin.schlagel@doc.wa.gov

KARIN ARNOLD, CORRECTIONAL PROGRAM MANAGER, karin.arnold@doc.wa.gov

PORTIA LINEAR, COUNCIL MEMBER, portiahinton@yahoo.com

KAISHANNA GRACE, COUNCIL MEMBER kaishagrace@gmail.com

CANDACE KRUEGER, COUNCIL MEMBER candacej33@gmail.com

JASMINE CALDWELL, COUNCIL MEMBER jasminenbernandez@gmail.com

JACKI RACUS, COUNCIL MEMBER, monaghanservices@yahoo.com

Attended Participants:

CAROL SMITH, OMBUDS, carol.smith@gov.wa.gov

CHRISTY KUNA, OMBUDS, christy.kuna@gov.wa.gov

Family/Council secretary:

Facility Secretary (LFCs only): Jenn Bullard, Administrative Assistant III
 SFC Representative Kristina Olson

Welcome

AGENDA

Old Business

Topic	Discussion/Key Points	Next Steps
LFC/SFC Trifold	Will be provided by Jodi Kennedy for discussion	Was not available for discussion, will be removed from Agenda.
Cribs/Smoke detectors	Cribs have been ordered and work order submitted for smoke detectors	Cribs and mattresses are here and ready to go. Smoke detectors are sensitive, maintenance will work on it.
New Visiting Guidelines	For discussion: suggested by Jodi Kennedy	Being reviewed by Associate Mason
Voting for new reps	For discussion: suggested by Jodi Kennedy	Votes are in- however, will need to revote for Secretary: New Co-Chair: Maylani Sheridan SFC Representative: Kristina Olson Congratulations 😊
TV in Visiting	Working on getting announcements to play on the TV during visiting hours	No update at this time.
2 person tables	Working with CI to get them replaced	No update at this time
EFV	In regards to EFV's: We propose an extra 24 hour slot	Still under review

	because of the rising number of applicants arriving. Also, it would not infringe on the original 45 hour slots. We propose a Friday, Saturday, Sunday 45 hour, Sunday-Monday at 24 hour, M/T/W 45 hour slot. The visiting staff is still bringing all participants out on Friday, Sunday, and Monday Custody is still bringing back the last group on Wednesday instead of Tuesday. This also leaves the rest of Wednesday, All day Thursday and Friday AM for cleaning.	
Bathroom	We are to use the bathroom at the top of the hour for the first 15 min. I was in line before the clock turned 1:15 and the guard told me to sit down and wait until the next hour to use the bathroom. We should be able to still use the bathroom if we were in line before the 15 minutes is up.	This was resolved with visit room staff
Pudding	Please ask the vending machine staff to load the pudding cups in a way to where they do not snag on the each other. This will allow them to fall freely when purchased.	Per EV: The driver has adjusted the pudding cups, and this should be fixed now. If not, please bring forward for further review.
Milk	The chocolate milk contained mucous. The expiration date was 5-26-19 but the product was not edible.	EV will refund any product issue, call EV office for refund. EV has also contacted the vendor and they are aware of this issue and are correcting this. If this is a further problem, please report to EV for refunds so it can be reported to the vendor.
Meals	We would like to see more toddler friendly meals in the vending machines, like TV dinners, Mac and Cheese, Chicken Alfredo and Ravioli. Also would like to request cheese sticks	EV is not certain the cheese sticks will be able to vend without issues, however, the TV dinners should be vendible and they will give them a try. EV found a few flavors to try and will try them out.

New Business

Topic	Discussion/Key Points	Next Steps
New Members	Please welcome Dora Williams and Portia Linear	Welcome ☺
1. Summer BBQ	Make the family summer BBQ for main population. This way population as a whole can enjoy their family BBQ event.	Family Friendly events are now only for TC units
2. Phones	Can we please add the phone issues to the agenda along with Jpay refunds for games that wont download properly? I know the phone issue isnt getting better and there are many that have purchased games but they wont download properly to their devices for them to use.	This is statewide issue- DOC-HQ is looking for different vendors no update at this time.
Pepsi Machine	Overheats after 4-5 sodas at a time	EV will send a tech out to research issue.
Hot Water Dispenser	Was requested for cup-of-noodles so Styrofoam doesn't have to go into the microwave	Under discussion.

Round Table Open Discussion:

Next Meeting Date: November 9, 2019

Location: **WCC PLPC #1**

List of Acronyms:

EV: Evergreen Vending
LFC: Local Family Council

SFC: Statewide Family Council
CI: Correctional Industries
EFV: Extended Family Visit
WCC: Washington Corrections Center
Jpay: Phone system

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