



FAMILY COUNCIL MEETING MINUTES

Location: Washington Correction Center (WCC)/Teleconference Date: Saturday December 10, 2022
 Time: 10:00 am

Teleconference details: Microsoft TEAMS +1 253-372-2181, Phone Conference ID: 432 946 336#

Meeting Attendees

Department/facility co-chair: Bill Swain – Assoc. Family co-chair: Vacant

Facility/council secretary: Jennifer Allmendinger Family secretary, if applicable: Vacant

Members present: Bill Swain, Theresa Cohn, Jennifer Allmendinger, Felix D’Allesandro, Carol Welch, Helen Russell, Tasha Frazier, and, Curt and Wendy Schindler.

Non-council member attendees: Jay Jackson

Agenda

Old business

Topic	Discussion/Key Points	Next Steps
Elections	Felix D’Allesandro was nominated and elected to stay as WCC Statewide Representative Tasha Frazier and Tamara Light were nominated for Family Co-Chair	Felix D’Allesandro elected WCC Statewide Representative. Tamara Light decided not to run for WCC Family Co-Chair. Tasha Frazier elected WCC Family Co-Chair. Congratulations!!!

New business

Topic	Discussion/Key Points	Next Steps
IIBF Budget Report		See document below.
Pre-Submitted Questions	1. Confirming hot water has been restored in Cedar 2. Is the JPay Kiosk repaired in Cedar 3. Are photos still free? If not, what is the cost? 4. When will the vending machines be open?	<ul style="list-style-type: none"> • Yes, the hot water is now working. • Yes, the Kiosk is now working • Photos are still free • Vending machines will be open when we no longer have positive cases and are not wearing masks

DISCUSSION AND QUESTIONS

Additional questions	1. We previously had talked about a separation between RC and TC for visiting. Is this	We reached out to HQ and the reply we got was that even though the units are separated, we have TC workers and Staff that go into
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	<p>still something that can be accomplished?</p> <p>2. Could we be introduced to a counselor at our next meeting to learn what they do? A job description would work.</p> <p>3. Is there still testing weekly for individuals and staff?</p> <p>4. When are the JPays being updated?</p> <p>5. Limited Area Outbreak?</p> <p>6. Will the BBQ's for EFV's be available in the winter?</p> <p>7. Will the EFV beds be replaced? You can feel the springs through the one in the 1st trailer.</p> <p>We would like to see more people attend the meeting and speak on their position like Recreation and the Chaplain.</p>	<p>the R-Units and so they will treat us as a whole facility and not separated.</p> <p>Swain will look into having a counselor at our next meeting.</p> <p>Only staff are being tested weekly.</p> <p>WCC</p> <ul style="list-style-type: none"> a. Install: 11/28 – 11/30 b. Phones Go-live: 12/7 c. Tablet Go-Live: 02/14/23 d. SVC Go-Live: 02/28/23 <p>The timeframe to lift outbreak status will continue to be 21 days since the last positive result. The definitions for Limited Area Outbreak, Facility Wide Outbreak and the resulting need for masking and testing will continue at this time until updated CDC guidelines and DOC COVID19 guidelines are updated.</p> <p>They are available all year round.</p> <p>The beds are new. The frames were set up in March and the mattresses were purchased by Sgt. Morris just prior to the COVID shutdown.</p> <p>Bill will look into getting more staff to attend meetings.</p>
<p>Comments/Closing</p>	<p>Tasha is looking forward to being Co-Chair and getting people more interested to attend meetings.</p>	

Next meeting location: N/A Date: December 10, 2022 Time: 10:00 a.m.

Comments: Microsoft TEAMS: 1-253-372-2181 Conf ID#155986375

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Distribution: **ORIGINAL** - Family council co-chairs