

FAMILY COUNCIL MEETING MINUTES

Location: WA Corrections Center for Women Date: 11/17/2019 Time: 1345-1545

Teleconference details: was not activated. Mrs. Dawson was able to attend via her cell phone

Meeting Attendees

Department/facility co-chair: William Swain Family co-chair: Janet Moriarty

Facility/council secretary: Heidi Maldonado Family secretary, if applicable: Renee Hafzalla

Members present: Jason Rice, ASP William Swain, Prisons Deputy Director Jeneva Cotton, CPPC Janice Zimmerman, Heidi Maldonado, Erika Brown, Paula Bond, Renee Hatzalla; Paula Bond

Non-council member attendees: _____

Agenda

Old business

Topic	Discussion/Key Points	Next Steps
Statewide Report by Jason Rice	<ul style="list-style-type: none"> Statewide family council report given by Jason Rice. The IT switch has narrowed their pool of contractors down to two companies: JPay and CenturyLink. DTL has had statewide issues with the phone system. 	
Family Council Policy Changes	<p>Changes were discussed in July and is in the process of getting updated.</p> <ul style="list-style-type: none"> Removing the application process to participate. Will need some kind of check-in process in order to attend the meeting 	<p>Jeneva Cotton will work with WCCW Superintendent to make sure there is a process in place to ensure that those who attend/participate in the family council are approved family members, friends, etc. who have been cleared to visit their incarcerated individual as well as the council members.</p>
Facility Events for the Incarcerated Population.	<ul style="list-style-type: none"> The family council gave a big thank you to Janice Zimmerman in regards to how well the Thanksgiving event went. What is going on with the Relay for Life and why are we changing this? Associate Swain stated that the money needs to go to outside donations and not be used on the population here at the facility. It is unethical for the population to raise money for themselves. The conversation needs to continue on what happens and 	<p>Council members want some type of notification in place for them to know when events are cancelled</p> <p>Follow up questions about fundraisers. ASP Swain to follow up about various questions.</p>

	<p>where the money comes from and where it goes to.</p> <ul style="list-style-type: none"> • Jeneva referenced policy 800.020 in regards to what the state and the employees can and cannot do. • What are the changes that would take place around the relay for life? • Food service could help with the food if given a 45 day notice • There will be no changes to the event crew and their duties/responsibilities • There are 2 different fundraising ways and the fundraising operational memorandum is being looked at/reviewed. • If they are not donating to their selves can they still do the event? Associate Swain is not answering this question right now. • Are the volunteers from Chapel Hill doing cookies? Is there a flyer that will be created? We will have Janice Zimmerman look into this. • Will there be a family worship night like what has been done in the past? Ask Chaplain Davis about this. • 	
<p>Yakima County Jail</p>	<ul style="list-style-type: none"> • Yakima County Jail (YCJ) came up and council would like to know when the use of this facility will go away. • Jeneva has a meeting with WCCW administration and SARU to figure out a way to alleviate the overcrowding at WCCW. • SARU will take back over the screening for YCJ. • There were individuals who were recently sent over who will be returning this week to WCCW. • TC program at YCJ will be for 6-8 months so then they can return back to the facility and resume other programming. • Shane Evans and Jeneva are working on a way to YCJ to Skype with mental health at WCCW and foe individuals to be able to take their meds with them. 	<p>Ms. Cotton to follow up about the criteria for individuals to be sent to YCJ.</p>

	<ul style="list-style-type: none"> • Asked what the criteria is for someone to be transferred to YCJ and Geneva said she wasn't sure off hand but would let the council know. 	
Mission Creek Corrections Center for Women	<ul style="list-style-type: none"> • Despite rumors as per Geneva, Mission Creek is not going to a male facility. • DOC still working with Thurston County on Maple Lane. It was asked what custody would be housed there and Geneva stated that this has not been determined as of yet. 	
Body Scanner	<p>Council mentioned that they do not like males being able to conduct the body scans. Geneva stated that there is nothing inappropriate that can be seen by a male and the post is not considered BFOQ.</p>	
Minimum Custody	<ul style="list-style-type: none"> • It was asked what the criteria is for individuals to be moved to the hill at the 6 year mark and Geneva said she was not sure and did not want to speak on this matter however, she would look into it and let the family council know. Geneva did say that the amount of individuals that would be able to move to the hill at the 6 year mark is so minimal that it would not make that big of a difference. • Geneva mentioned that a contract with CORE assessments has been signed which would assist in creating a new classification tool/process. This would most likely lower the classification levels of several of the women which in turn would move them to the MSC campus and alleviate the medium issue and could assist in not needing the use of YCJ going forward. She anticipates in February or March that the company would have their data compiled and their boots on the ground to start the process. They would meet with the incarcerated individuals, counselors, etc. to gather information. 	

Shoes	<ul style="list-style-type: none"> • Jason Rice brought up the fact that several shoes have been submitted by the family council to WCCW and have not been taken up to the Security Council for review. Jeneva said she would reach out to Lt. Simmons in regards to shoes. • Jeneva said that recently there were 3 new shoes that were approved and 1 more that was going up to the Security Council for review here soon. • The family council would like to meet with Union Supply to discuss the issue with getting shoes for the women. 	
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New business

Topic	Discussion/Key Points	Next Steps
Recreation	<ul style="list-style-type: none"> • The council would like answers as to why recreation activities have been dialed back. 	ASP will speak with recreation director Hesch in regards to this.
Women's Village	<ul style="list-style-type: none"> • The council also inquired about the women's village and why we're merging some of their programs. Heidi Maldonado let them know that the idea to merge some sub-councils was her idea as a way to provide double the staff oversight to the sub-councils since people change jobs, leave the facility or chose to not participate in the sub-council they oversee and it was meant to provide a means for the sub-councils to continue on without any interruptions. 	
	<ul style="list-style-type: none"> • Family council would like to figure out a way to accommodate the family council items for card making and other donated items and a place to store them since they lost their space when the scanner went in. Associate Swain made mention that there is not enough space in the facility for the staff members' offices however, we could look into a cabinet being placed somewhere to store these items. • Family council inquired about bringing in the items for card 	

	<p>making into visit and visit sergeant Brown told them that she needed to receive a completed donation request form of the items they wanted to bring in (which she has not) directly sent to her and then she can work with them to get this taken care of. If she does not receive the form in a timely manner then she will not be able to assist them.</p>	
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Roundtable open discussion

Next meeting location: WCCW Date: February 23, 2020 Time: 1330

Comments: WCCW Family Council dates for 2020 are as follows:
February 23, bumped to 4th Sunday due to MLK, April 19th, June 28, bumped because of Father’s Day
August 23rd, October 18th, December 13, moved back due to Christmas

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