



# FAMILY COUNCIL MEETING MINUTES

Location: WSP Superintendent Conf Room Date: 12/9/2020 Time: 6:00 – 7:30

Teleconference details: \_\_\_\_\_

<b>Meeting Attendees</b>
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Department/facility co-chair: Steve Barker Family co-chair: Tina Wright

Facility/council secretary: Carrie Meyer Family secretary: Susan Wade

Members present Dean & Wendy Dubinsky, Bruce Kuhlman and Loretta Pedersen

Non-council member attendees: Steve Barker, Carrie Meyer, Jim Cerna

<b>Agenda</b>
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Old business

Topic	Discussion/Key Points	Next Steps
Welcome & Introductions; Introduction of the new LFC Family leaders for 2021	Family co-chair - Tina Wright; Family Secretary - Hattie Wolf; WSP Statewide Rep - Steve Kugler (include discussion of ensuring officers have minutes and agenda templates they need and instructions for which DOC staff to collaborate with on these items).	<b>Action Item:</b> Congratulations
WSP's plans for meeting requirements of <i>DRW v. Sinclair</i> lawsuit settlement requirements regarding discriminatory practices towards BAR unit inmates (education, security levels, privileges, etc.)	One of the BAR units, Adams, switched from close to medium custody. The other three BAR units are single cells at the moment. They can only have cellies in the medium unit. Family member brought up the fact that his loved one in Adams unit has been on quarantine for 36 days without TV and opportunity to call his family or regular showers  What about BAR and education access? This was part of DRW lawsuit. Aren't getting the same access as other units.	<b>Action item:</b>
Concerns about access to non-COVID medical issues care at WSP	All WSP transfers for next week were cancelled because of COVID.  Family whose loved one was brought in for violating terms of work release was put in IMU intake for COVID quarantine (current protocols require two neg COVID tests and 14 day quarantine for "violators"), was supposed to be fourteen days and then was supposed to go to general population. Now extended due to infractions? Barker will look into it and see about moving him to minimum custody. Was supposed to be transferred to CRCC? But couldn't because of COVID?  Mr. Barker teaches for WWCC at WSP. Contracted by Board of Education, have to fill a certain number of seats before they can actually have a class. This number has been reduced due to COVID. In BAR, can't fill the seats, because those guys can't mix with the general population. So classes are offered more sporadically for economic reasons. DRW requested, but based on contract, cannot run	<b>Action Item:</b>

	<p>a class with just one or two guys? It's the WWCC budget, not DOC's?</p> <p>Prisoners are being taken to Walla Walla St. Mary's for non-COVID medical care if urgent, since DOC's focus is on COVID. While guys are on quarantine, especially not getting access to non-COVID med care?</p>	
Schedules for people in quarantine	<p>80% of guys now have recovered who were in isolation. Now that they are coming back to their quarantined units, more guys to cycle in and out for showers and phones. New plan is to do full revolving plan instead of alternating between tiers so that no one gets missed. Some guys were getting missed on previous plan. Trying now for getting people a shower/phone access every third day. Letting them out for twenty minutes at a time instead of ten.</p> <p>SCCC had 1500 guys on quarantine, so WSP is at least not in that bad of a situation.</p> <p>Sgt Beal volunteered 2 of his staff to help with mail processing, Steve Barker and Carrie along with several others will help with that as well to clear the backlog.</p>	<b>Action Item:</b>
Opportunities for how WSP IIBF (Incarcerated Individual Betterment Fund) might be utilized to help people in isolation (ex. Adding channel to TV lineup)	<p>There was a statewide meeting today facilitated by Lisa Flynn. Facilities were asked to make suggestions on how to use allocated IIBF budget to provide a level of comfort to the incarcerated people. Suggestions included candy, games, playing cards, activity packets, Christmas decorations with prizes, JP5 players to those who don't have them (Anna noted that this will be taken care of through IITS project). Steve Barker will ask OCLs to weigh in on this, a suggestion was made by a family member to set up an activity of "food share nights". Mr. Barker stated that the facility usually has this when the incarcerated people get their packages but right now it's impossible due to COVID.</p> <p>Per Carrie, JPay tech made a final connection for bandwidth. It should be up and running much better now.</p> <p>Mr. Cerna informed families that laundry set purchase for EFVs has been placed on hold per Rob Herzog, reason is unknown.</p>	<b>Action Item:</b>

**New business**

<b>Topic</b>	<b>Discussion/Key Points</b>	<b>Next Steps</b>
Long-term strategies for ensuring that unit CUSs (Custody Unit Supervisors) and sergeants are engaged with LFC members at LFC meetings, preferably on a consistent rotating schedule	CUSs to be in LFC meetings on a rotating schedule. There are total of 12 CUSs and 13 units, so there will be a yearly rotation. Loretta suggested that it's CUSs per each custody level.	<b>Action Item:</b> Barker will run by Holbrook and seek approval

Roundtable; 2021 LFC meeting schedules; Next Meeting Agenda, Date, and Time		<b>Action Item:</b>
Family member asked if there have been conversations about letting people out with 6 months of their sentence left to reduce population?	Mr. Barker said they have 600 beds open at the moment, but a decision like this will need to be made by the governor's office.	
A family member suggested the facility uses hydroxychloroquine	Mr. Barker responded that these types of decisions are made by clinical staff.	
Question was asked about the use of the word "population" instead of incarcerated people. The response was that it's easier to refer to incarcerated people this way. A family member asked about removal of the signs with the word "offender", specifically in the visiting room and incarcerated peoples' badges. This is a statewide issue that needs to be brought up at SFC.	A family member reminded us that the efforts of advocates nationwide are focused on removing any labels from how we address the incarcerated people. The focus is that they are people, not only incarcerated.	
DOC policy 400.025 was brought up - Identification card replacement at \$3 cost to the incarcerated, last revision date 7/2019		
Steve supervises the hearings dept, if an inmate damages kiosk, there is restitution for the repair.		
Agreed to hold the next LFC meeting on Feb 10th 6-7:30pm. Family member asked to update the distribution list before the meeting invite is sent out.	Agreed to hold LFC meetings second week of every other month until in person visiting resumes	
For food vending, WSP contracted with another company out of Tri Cities, but drinks will still remain with Swire. Hoping for more fresh food as a result		
Mr. Barker stated that Lonnie Roberts will be facilitating COVID calls in the next 2 weeks while he is on vacation		
The facility is addressing PPE really hard at the moment. Family member mentioned that a doctor in IMU was not wearing a mask.	Mr. Holbrook has put out an expectation to the entire staff yesterday regarding PPE. Family member requested that Mr. Barker looks into that particular situation with a doctor not wearing a mask.	
Caitlin shared about her experience visiting WSP yesterday, prioritized meeting with the people who are not on quarantine but awaited meeting with Caitlin	Caitlin shared that she saw the set up in the visiting room and it looks good.	

for a long time. She also visited IMU. Did not go past the IMU. Observed a fair amount of operations and had confidential conversations with a few people in IMU, observed people wearing and not wearing masks.

### Roundtable open discussion



FY21 IIBF Budgeted PL-CS\_Shift Staffing Staffing Costs[2276].pfrom IIBF to GFS\_Narr.

Next meeting location: WSP Date: 2/10/2021 Time: 6:00pm

Comments: \_\_\_\_\_

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