



STATE OF WASHINGTON
DEPARTMENT OF CORRECTIONS

APPLICABILITY
PRISON/REENTRY/FIELD
FACILITY/SPANISH MANUAL

REVISION DATE
6/6/24

PAGE NUMBER
1 of 4

NUMBER
DOC 210.025

POLICY

TITLE
RELEASE MONEY/TRANSPORTATION FUNDS

REVIEW/REVISION HISTORY:

- Effective: 10/1/85
- Revised: 10/1/02
- Revised: 4/4/07
- Revised: 5/29/08
- Revised: 7/1/10
- Revised: 3/25/11
- Revised: 11/1/12
- Revised: 5/23/19
- Revised: 9/29/21
- Revised: 7/3/23
- Revised: 6/6/24

SUMMARY OF REVISION/REVIEW:

Updated to align with statutory updates. Read carefully!


APPROVED:

Signature on file

CHERYL STRANGE, Secretary
Department of Corrections

6/4/24

Date Signed

 <p>STATE OF WASHINGTON DEPARTMENT OF CORRECTIONS</p> <p>POLICY</p>	APPLICABILITY PRISON/REENTRY/FIELD FACILITY/SPANISH MANUAL		
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REFERENCES:

DOC 100.100 is hereby incorporated into this policy; [RCW 72.02.100](#); [RCW 72.09.270](#)

POLICY:

- I. The Department has established guidelines for providing funds for necessary personal/living (i.e., release money) and transportation expenses to individuals releasing to the community.
- II. Release funds will only be provided one time per sentence to any person serving a term of confinement in a Washington State correctional facility.

DIRECTIVE:

- I. Release Money
 - A. Individuals releasing to the community from a Prison or transferring to partial confinement (i.e., Graduated Reentry, Community Parenting Alternative, Reentry Center) will be provided release money in the amount authorized per RCW 72.02.100.
 1. The following types of releases are not eligible to receive release funds:
 - a. Community custody sanction of 30 days or less
 - b. Detainer to another jurisdiction (e.g., detainer civil commitment)
 - c. Community Custody Placement (CCP) Return/Community Custody Inmate (CCI) termination with no new sentence
 - d. Drug Sentencing Alternative (DOSA) Reclassification with no new sentence unless reclassified as the result of a 762 infraction
 - e. Partial confinement termination with no new sentence when transferred to partial confinement on or after June 6, 2024
 - f. Parole/Community Custody Board (CCB)/Juvenile Board (JUVBRD) revokes with no new sentence
 - B. An additional \$60 may be approved by the Superintendent/Reentry Center Manager for Pre-Sentencing Reform Act (PAR) individuals.
 - II. Requests



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- A. The case manager/designee will submit DOC 19-058 Release of Funds when requesting:
 - 1. Release money, unless the individual is transferring to a Reentry Center
 - 2. Transportation funds
 - 3. Immediate release/resentencing resources
- B. Requests should be submitted to the Business Office at least 30 days before the Earned Release Date (ERD).
- C. The case manager/designee will notify the Business Office if the ERD changes/is cancelled for any reason.

III. Transportation Funds

- A. The following are eligible for transportation funds:
 - 1. Individuals eligible for release money,
 - 2. Community Custody Violators identified as indigent in the Trust Accounting System (TAS),
 - 3. PAR individuals whose parole has been reinstated and identified as indigent in the TAS, and
 - 4. Individuals with special needs and pre-approved transportation arrangements approved by a Facility Risk Management Team.
- B. Transportation funds will be used to provide transportation per the individual's release plan.
- C. The case manager/designee may authorize transportation funds by the safest, most direct method of public transportation, not to exceed the amount authorized per RCW 72.02.100.
 - 1. Additional funds will be deducted from the individual's trust account or provided by a third party.
 - a. Any funds unpaid will become debt.
 - b. Certified check/money orders will be payable to the Department of Corrections.

DEFINITIONS:



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Words/terms appearing in this policy may be defined in the glossary section of the Policy Manual.

ATTACHMENTS:

None

DOC FORMS:

DOC 19-058 Release of Funds