

APPLICABILITY

TITLE

PRISON/REENTRY

FACILITY/SPANISH MANUAL

REVISION DATE 4/21/25

PAGE NUMBER 1 of 5

NUMBER **DOC 300.500**

POLICY

REENTRY CENTER SCREENING

REVIEW/REVISION HISTORY:

Effective: 6/4/02 Revised: 10/15/04 Revised: 6/28/05

Revised: 9/11/07 AB 07-027

Revised: 8/4/08
Revised: 10/12/10
Revised: 2/13/20
Revised: 2/2/22
Revised: 3/27/24
Revised: 6/29/24
Revised: 4/21/25

SUMMARY OF REVISION/REVIEW:

Policy Statement I., Directive II.A., II.A.1., II.A.9 & 10., and III.B. - Adjusted language for clarification

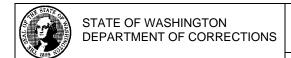
II.A.2. - Removed language for clarification

Added III.B.2. that individuals with a history of arrests/convictions containing sexual elements will be referred to the SOTAP unit

APPROVED:

Department of Corrections

Signature on file		
	4/18/25	
TIM LANG, Secretary	Date Signed	



APPLICABILITY PRISON/REENTRY

FACILITY/SPANISH MANUAL REVISION DATE PA

4/21/25 PAGE NUMBER 2 of 5

NUMBER **DOC 300.500**

POLICY

REENTRY CENTER SCREENING

REFERENCES:

DOC 100.100 is hereby incorporated into this policy; RCW 72.65; WAC 137-56; DOC 100.500 Non-Discrimination for Individuals; DOC 300.380 Classification and Custody Facility Plan Review; DOC 310.150 Reception, Initial Classification, and Custody Facility Plan; DOC 350.200 Transition and Release; DOC 350.300 Mutual Reentry Program; DOC 390.590 Graduated Reentry; DOC 690.400 Individuals with Disabilities

POLICY:

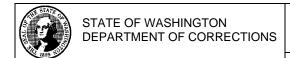
I. The Department has established a process to screen individuals to determine eligibility and suitability for placement in or admission to a Reentry Center.

DIRECTIVE:

- I. General Requirements
 - A. Individuals will not be discriminated against per DOC 100.500 Non-Discrimination for Individuals when referring or screening an individual for Reentry Center placement.
 - B. Health services employees/contract staff at the sending facility will conduct an assessment and document on DOC 14-031 Partial Confinement Health Services Screening upon referral or as needed.
 - C. Placement may be limited based on degree and type of resources required to accommodate eligible individuals.
 - 1. Medical/mental health needs will be considered when determining placement in a Reentry Center that best meets the individual's needs.
 - 2. Appropriate accommodations for placement and mitigating barriers will be considered per DOC 690.400 Individuals with Disabilities.
 - D. Acceptance for placement may be conditional and require programming when appropriate, based on the risk and needs assessment and/or criminal history information.

II. Eligibility

- A. Reentry Center placement will not be considered if an individual:
 - 1. Will not be classified as minimum custody within 12 months of the Earned Release Date (ERD).



APPLICABILITY	
PRISON/REENTRY	,

FACILITY/SPANISH MANUAL

REVISION DATE PAGE NUMBER 4/21/25 3 of 5

NUMBER **DOC 300.500**

POLICY

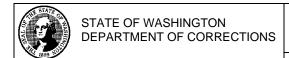
TITLE

REENTRY CENTER SCREENING

- a. Individuals may be eligible for Graduated Reentry per DOC 390.590 Graduated Reentry.
- 2. Has an open felony detainer/warrant (i.e., notification, extraditable).
- 3. Has an open Immigration and Customs Enforcement (ICE) detainer.
- 4. Had or currently has an End of Sentence Review Committee referral recommending civil commitment.
- 5. Has a serious medical/mental health condition and has not been cleared for Reentry Center placement.
- 6. Has been convicted of Murder 1 unless Reentry Center placement is part of the reentry planning process per DOC 350.300 Mutual Reentry Program.
- 7. Has a current local victim safety concern that cannot be mitigated after review with Victim Services.
- 8. Has been convicted of Rape 1 and is within the first 3 years of confinement.
- 9. Has been sentenced to a mandatory minimum sentence that must be served in total confinement per statute.
- 10. Has been designated as a Level 3 sex offender.
- 11. Does not meet local interagency agreement criteria.
- 12. Has a consecutive or active concurrent sentence from another jurisdiction that includes confinement time.
- B. Data will be used to prescreen and identify eligible individuals.

III. Referral and Screening

- A. Individuals will be targeted for Reentry Center placement per DOC 300.380 Classification and Custody Facility Plan Review and DOC 310.150 Reception, Initial Classification, and Custody Facility Plan.
- B. Referrals will be submitted:



APPLICABILITY
PRISON/REENTRY

FACILITY/SPANISH MANUAL

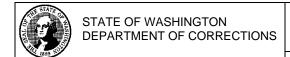
REVISION DATE PAGE NUMBER 4/21/25 4 of 5

NUMBER **DOC 300.500**

POLICY

REENTRY CENTER SCREENING

- 1. Per DOC 350.200 Transition and Release as a transfer order to the facility serving the county of origin per Reentry Centers by County of Origin, maintained on the Department's website, or
 - a. An alternate county of origin may be approved by the Reentry Center Administrator/designee.
- 2. To the Sex Offense Treatment and Assessments Program (SOTAP) unit for individuals with a history of arrests/convictions containing sexual elements.
 - SOTAP will conduct an additional review and assessment of the individual's risk to commit future sex offenses and provide a recommendation for conditions of placement.
- C. If the referral is built for a Reentry Center that is not appropriate for the individual, the screening employee will update the transfer request to be screened for the appropriate Reentry Center.
- D. When a referral is denied:
 - The screening employee will forward DOC 02-249 Request for Denial of Reentry Center Placement to the Headquarters Classification Reentry Center Correctional Specialist/designee.
 - a. The Headquarters Classification Reentry Center Correctional Specialist/designee will confirm the accuracy of denials made for policy reasons and concur with the denial. Referral to HCSC will not be required.
 - b. All other denials (i.e., not policy-driven or those that warrant additional review) will be scheduled for HCSC review. The screening employee will attach DOC 07-026 Formal Headquarters Community Screening Committee (HCSC)/Life Without Parole Decision to the denial request.
 - The HCSC will make a final decision and document the decision on DOC 07-026 Formal Headquarters Community Screening Committee (HCSC)/ Life Without Parole Decision and in the electronic file to provide specific reasons to the referring source and Reentry Center.



APPLICABILITY
PRISON/REENTRY

FACILITY/SPANISH MANUAL

REVISION DATE PAGE NUMBER 4/21/25 5 of 5

NUMBER **DOC 300.500**

POLICY

TITLE

REENTRY CENTER SCREENING

- A. The Headquarters Classification Reentry Center Correctional Specialist will review the case within 15 months of the ERD to see if the individual is still eligible for Reentry Center placement.
 - 1. If eligible and bed space is available at the receiving Reentry Center, the Headquarters Classification Reentry Center Correctional Specialist will initiate transfer procedures (e.g., callout, schedule transportation).

DEFINITIONS:

Words/terms appearing in this policy may be defined in the glossary section of the Policy Manual.

ATTACHMENTS:

None

DOC FORMS:

DOC 02-249 Request for Denial of Reentry Center Placement

DOC 07-026 Formal Headquarters Community Screening Committee (HCSC)/Life Without Parole Decision

DOC 14-031 Partial Confinement Health Services Screening