

UNAUTHORIZED MAIL

Mail to or from offenders, including publications and eMessages/attachments, may be rejected for any of the following reasons:

1. Not specifically authorized by Department policy or facility procedures
2. Attempts to establish contact with a person or his/her guardian who has requested not to be contacted by the offender, when the offender is aware or should be aware of the request, or otherwise attempts to establish prohibited contact between the sender and recipient, including attempted contact between an individual found to have committed staff sexual misconduct/harassment and/or any offender in violation of DOC 450.050 Prohibited Contact
3. Violates sentencing conditions and/or court order
4. Contains an unknown substance(s) or contraband, or relates to sending contraband in/out of the facility
5. Contains items written or drawn in crayon or gel pen, contains excessive marker ink, or contains or has been treated with perfume, glitter, and/or other items that could be easily misidentified
6. Contains escape plans and/or other information related to escape
7. Provides technical/detailed information on security systems, equipment, and practices used in the correctional field
8. Contains plans for activity that violates state/federal law, the Washington Administrative Code, Department policy, and/or facility procedures
9. Contains instructional and/or "how to" material for committing illegal activities
10. Depicts or describes the procedures for constructing or using weapons, ammunition, bombs, and/or other destructive devices, or includes life sized photograph(s)/graphic illustration(s) of these items
11. Provides instructions on martial arts, fighting/self-defense techniques, and/or how to disable/disarm others
12. Appears to be in code
13. Contains written/graphic information on security equipment/operations or facility blueprints/diagrams
14. Contains detailed maps/charts of Washington, Oregon, Idaho, and/or British Columbia, except those received by facility libraries
15. Contains information that could create a risk of physical harm to the offender or another person if the communication were allowed

UNAUTHORIZED MAIL

16. Contains sexually explicit material per WAC 137-48-020, including altered images, strategically placed graphics/items, or airbrushing. Publications, letters, or eMessages that contain significant or repeated instances of content defined per WAC 137-48-020(13)(a)-(b) may be rejected. Publications, letters, or eMessages that contain any content defined per WAC 137-48-020(13)(c)-(d) may be rejected.
17. The publication(s) is not in English and the Publication Review Committee cannot confirm that it complies with Department policy and/or facility procedures
18. Contains publications or documents that have been altered (e.g., pages torn/removed, additional/unnecessary markings), other than legal mail sent from a legal entity/agency
19. Advocates violence against others and/or the overthrow of authority
20. Advocates that a protected class or group of individuals is inferior and/or makes such class/group the object of ridicule and/or scorn, and may reasonably be thought to precipitate a violent confrontation between the recipient and a member(s) of the targeted group
21. Designated as legal/special mail, but upon inspection is determined to be general correspondence
22. Contains cash or personal check(s)
23. Contains gang markings/symbols or may reasonably be thought to precipitate violence
24. Contains multiple or similar copies/photocopies of the same photograph, document, and/or publication/subscription, in whole or part
25. Contains pre-franked envelopes and/or non-cancelled postage stamps, except eStamps, without prior approval from the Superintendent/designee
26. Contains correspondence, information, or other items relating to another Washington State incarcerated offender(s) without prior approval from the Superintendent/designee, or attempts or conveys unauthorized offender to offender correspondence
27. Contains stickers/labels or a blank greeting card/postcard
28. Contains a photograph, card, poster, and/or calendar that is padded, laminated/layered, musical, and/or exceeds the storage dimensions per DOC 440.000 Personal Property for Offenders
29. Contains an unauthorized audio/video recordings, including public disclosure CDs
30. Contains clipping(s)/copies of copyrighted material, including books. Single clippings or copies from public domain publications (e.g., newspapers, magazines, websites) are allowed

UNAUTHORIZED MAIL

31. Contains/attempts to obtain an item(s) not approved and paid for in advance through facility designated channels and/or misuses state resources (e.g., kites, blank forms, use of Department issued computers/equipment)
32. Solicits and/or contains money or anything of value from anyone other than the offender's immediate family member without prior approval from the Superintendent/designee, except authorized purchases through approved vendors
33. Requests/directs another person to provide money or anything of value to a third party without prior approval from the Superintendent/designee
34. Contains printed material other than correspondence for an offender currently assigned to a Reception Diagnostic Center
35. Contains a metal and/or inflexible binder
36. The eMessage videogram does not comply with DOC 450.100 Mail for Prison Offenders or otherwise contains a display of nudity, behavior/actions that are sexual in nature, drugs/alcohol or related paraphernalia, weapons, graphics or paraphernalia associated with any Security Threat Group, or unlawful activity
37. Contains copies that are being sent to a Reception Diagnostic Center
38. Contains solicitations or games of chance (e.g., sweepstakes, contests, lottery tickets). Publications containing a sweepstakes or contest entry will not be rejected, but offenders will not be allowed to participate/enter
39. Contains correspondence/property for or from a third party