



STATE OF WASHINGTON
DEPARTMENT OF CORRECTIONS
P. O. Box 41100 • Olympia, Washington 98504-1118

March 18, 2020

TO: All Superintendents
All Health Manager Staff

FROM: Julie Martin, Deputy Secretary *J. Martin*
Rob Herzog, Assistant Secretary *R. Herzog*

SUBJECT: COVID -19 Special Population Units Guideline

Identified Populations: All Facility Infirmaries, CRCC Sage Unit and AHCC K Unit (55+ Older Pod Only)

The following restrictions will be in effect until further notice.

- DOC Staff working in above identified units:
 - Only necessary and assigned staff should have access to this unit
 - Must wash hands before entering and before exiting tier and/or unit
 - No specialized PPE is currently required
 - When possible, staff interacting with quarantined and isolated individuals should not be entering these units

- Incarcerated Individuals:
 - Restriction of individuals to remain in their existing unit, tiers or cells- facility to determine how that is done
 - Individuals should practice washing hands anytime they enter or exit their cells
 - Restricted from eating in the main chow halls
 - Individuals shall be given medications at their cells which will allow nursing staff to do a wellness check
 - Allow individuals to self-quarantine if they choose to in their cell
 - Non-medical call-outs shall be restricted unless previously approved by designated custody staff (Incident Commander/CUS)

- Unit CUS will identify 2 workers per shift that will be responsible for sanitizing/cleaning the units/designated areas multiple times per day (to include day rooms, phones, door knobs, etc.)
- Social distancing should be used in day rooms
- Any identified Health and Safety issues regarding incarcerated individuals and or staff supervision should be pushed up their respective chain of command.

****If any flu-like symptoms are noted with staff or the incarcerated population, this should be reported IMMEDIATELY to the Incident Command****

cc: Julie Martin, Deputy Secretary
Rob Herzog, Assistant Secretary